## Forward plan



# THIS DOCUMENT GIVES NOTICE OF ANTICIPATED KEY DECISIONS TO BE TAKEN AT CABINET AND OTHER MEETINGS

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**Democratic Services** 

Contact: Sam Wilcock, Democratic Services Officer, email: sam.wilcock@bristol.gov.uk

### BRISTOL CITY COUNCIL - FORWARD PLAN INDEX OF PROPOSED KEY DECISIONS

The Forward Plan gives notice of anticipated key decisions to be taken at Cabinet, Health and Wellbeing Board and Learning City Partnership Board meetings. It will be updated and published on the Council website <a href="https://www.bristol.gov.uk">www.bristol.gov.uk</a> on a monthly basis.

#### **Key Decision**

Under the Council's constitution, the definition of a key decision is a decision which is likely to:

- 1) Result in expenditure of £500,000 or over.
- 2) Result in savings of £500,000 or over.
- 3) Be significant in terms of its effects on communities living or working in two or more wards in the city.

#### **Non-key Decision**

For additional information and completeness the Forward Plan also contains those items which are outside the definition of a key decision.

#### **Cabinet Meetings**

The Cabinet will normally meet on a Tuesday. Meetings start at 4pm and are currently held at City Hall, College Green Bristol, BS1 5TR. Meetings of the Cabinet are open to the public with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information which will be identified in the Mayor's Forward Plan).

Reports submitted to the Mayor and Cabinet will be available on the council's website 5 clear working days before the date the decision can be made. If you would like a copy by email please contact <a href="mailto:democratic.services@bristol.gov.uk">democratic.services@bristol.gov.uk</a>

#### **Glossary:**

HWB Health and Wellbeing Board LCPB Learning City Partnership Board

APR15 Under the Council's Constitution if a key decision needs to be taken with less than 28 days' notice, it can still be taken under APR15 –

General Exception, if it is impracticable to defer it until the next scheduled Cabinet meeting. The relevant Scrutiny Commission must

be notified and the report published as part of the agenda 5 clear working days ahead of the Cabinet meeting

Description of Exempt Information :- England, Part 1 of Schedule 12A of the Local Government Act 1972

Information relating to any individual.
Information which is likely to reveal the identity of an individual.
Information relating to the financial or business affairs of any particular person (including the authority holding that information).
Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.
Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
Information which reveals that the authority proposes  (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; Or
(b) to make an order or direction under any enactment.
Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.

#### **Cabinet Members**

- Mayor Marvin Rees
- Councillor Craig Cheney Deputy Mayor and Cabinet Member for City Economy, Finance and Performance
- Councillor Asher Craig Deputy Mayor and Cabinet Member for Children's Services, Education and Equalities
- Councillor Don Alexander Cabinet Member for Transport
- Councillor Nicola Beech Cabinet Member for Strategic Planning, Resilience and Floods
- Councillor Helen Holland Cabinet Member with responsibility for Adult Social Care and Integrated Care System
- Councillor Ellie King Cabinet Member with responsibility for Public Health and Communities
- Councillor Tom Renhard Cabinet Member for Housing Delivery and Homes
- Councillor Kye Dudd Cabinet Member for Climate, Ecology, Waste and Energy

The City Council's website <a href="https://www.bristol.gov.uk">www.bristol.gov.uk</a> contains all supporting documents and decisions for formal meetings and lots more about the City Council.

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Pete Woodhouse, Group Manager Sustainable Transport peter.woodhouse@bristol.gov. uk	Combined E-scooter & E-bike on-street rental scheme To seek approval to implement and participate in a regional e-scooter and e-bike on-street rental scheme with WECA.  To seek approval to implement formalised rental parking.  Open	Cabinet 24 Jan 2023	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission
Sarah Spicer, Business Innovation Manager sarah.spicer@bristol.gov.uk	Housing Revenue Account (HRA) Budget Proposals 2023/24 To seek approval for the proposed 2023/24 Housing Revenue Account (HRA) Budget, 5-year capital plan and planned expenditure.  Open	Cabinet 24 Jan 2023	Cabinet Member with responsibility for Housing Delivery and Homes, Deputy Mayor with responsibility for City Economy, Finance and Performance	Communities Scrutiny Commission, Resources Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Budget report & Treasury Management Strategy (including Public Health) 2023/24 To consider the 2023/24 Budget report and Treasury Management Strategy. The Mayor's budget proposals will subsequently be submitted to Full Council.	Cabinet 24 Jan 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open			
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Dedicated Schools Grant budget proposals 2023/24 To consider the Dedicated Schools Grant budget proposals 2023/24. This report will subsequently be submitted to Full Council as part of the budget process.  Open	Cabinet 24 Jan 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	People Scrutiny Commission, Resources Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Financial Update Report - January 2023 To present Cabinet with the latest detailed financial outturn report and identify any additional financial approvals that are required.  Open	Cabinet 24 Jan 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk	DfE Capital Funding to develop two new Children's Homes To seek approval to accept the Department for Education Children's Home Capital Funding Grant to develop two BCC owned properties into	Cabinet 24 Jan 2023	Deputy Mayor with responsibility for Children's Services, Education and Equalities	People Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	children's homes and commission a provider to run them			
	Open			
Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk	South Bristol Youth Zone To seek approval for the business case and site for the Youth Zone in South Bristol including the lease of an asset for the duration of the project.  Part exempt 3	Cabinet 24 Jan 2023	Deputy Mayor with responsibility for Children's Services, Education and Equalities	People Scrutiny Commission
Stephen Beet, Director of Adult Social Care stephen.beet@bristol.gov.uk	Adult Social Care Discharge Grant To note an urgent key decision to approve the spending plan for the £1.69m allocated to Bristol City Council by the Department of Health and Social Care ('DHSC') for the financial year 22/23 to alleviate delays to discharging people from hospital when they are fit to leave.  Open	Cabinet 24 Jan 2023	Cabinet Member with responsibility for Adult Social Care and Integrated Care System	People Scrutiny Commission
Stephen Beet, Director of Adult	Learning Disability & Autism (LDA) s256 funding	Cabinet	Cabinet Member with	People Scrutiny

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Social Care stephen.beet@bristol.gov.uk	To seek approval of the spending plan for funding received from the Integrated Care Board (ICB) on various shared integrated work streams relating to Learning Disability and Autism (LDA)  Open	24 Jan 2023	responsibility for Adult Social Care and Integrated Care System	Commission
Sue Moss, Senior Public Health Specialist sue.moss@bristol.gov.uk	Funding for Independent Domestic Violence Advisors (IDVAs)  To seek approval to accept and spend funding from the Ministry of Justice to fund Independent Domestic Violence Advisors (IDVAs) working as part of the Next Link Plus service  Open	Cabinet 24 Jan 2023	Cabinet Member with responsibility for Public Health and Communities	People Scrutiny Commission
Richard Hills, Deputy Director - Commissioning richard.hills@bristol.gov.uk	Funding for adult care packages To seek approval for spot purchasing of residential and nursing care, and supported accommodation for eligible people together with other types of care as necessary  Open	Cabinet 24 Jan 2023	Cabinet Member with responsibility for Adult Social Care and Integrated Care System	People Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Richard Hanks, Interim Director for Education and Skills richard.hanks@bristol.gov.uk	Local Area SEND Re-inspection Report To share the outcomes and seek approval for the proposed next steps in relation to the Local Area SEND Inspection Report.  Open	Cabinet 24 Jan 2023	Deputy Mayor with responsibility for Children's Services, Education and Equalities	People Scrutiny Commission
Patsy Mellor, Director, Management of Place patsy.mellor@bristol.gov.uk	Cultural Investment Programme – Openness and Imagination funding To update on the allocation of Openness and Imagination funding to arts organisations.  Open	Cabinet 24 Jan 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Growth & Regeneration Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Q3 Corporate Risk Management Report 2022/23 To provide an update of the current significant strategic risks to achieving the Council's objectives as set in the Corporate Strategy and summarises progress in managing the risks/actions being taken for each quarter.  Non Key Open	Cabinet 24 Jan 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Overview & Scrutiny Management Board
Sharon Radnedge, Parks	Meals Services and Supplies	Cabinet	Deputy Mayor with	Growth &

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Commercial Manager sharon.radnedge@bristol.gov.u k	To seek approval to procure a new Dynamic Purchasing System for the provision of food, beverage and catering supplies for up to 4 years.  Open	24 Jan 2023	responsibility for City Economy, Finance and Performance	Regeneration Scrutiny Commission/ Resources Scrutiny Commission
Tim Borrett, Director: Policy, Strategy and Digital tim.borrett@bristol.gov.uk	Print services (digital & litho) procurement To seek authority to re-procure a framework of suppliers for bespoke digital and litho print services.  Open	Cabinet 24 Jan 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
James Anderson, Head of Capital Projects james.anderson@bristol.gov.uk	Bristol Beacon - Update on inflation, opening date and new funding decision To consider the options for the future of the Bristol Beacon building.  Part exempt 3	Cabinet 24 Jan 2023	Mayor	Overview & Scrutiny Management Board
Steven Riley, Senior Project/ Programme Manager steven.riley@bristol.gov.uk	Using City Regional Sustainable Transport Settlement (CRSTS) Liveable Neighbourhood funding to complete Streetspace and related schemes	Cabinet 24 Jan 2023	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	To seek approval for the use of City Regional Sustainable Transport Settlement (CRSTS) Liveable Neighbourhood (LN) funding to complete Streetspace Active Travel Fund (ATF) schemes and other similar schemes.  Open			
Dominic Hitchcock, Infrastructure Manager dominic.hitchcock@bristol.gov. uk	Introduction of Pay and Display Parking in District Car Parks To seek approval to introduce Pay and Display parking at 10 District Car Parks.  Open	Cabinet 24 Jan 2023	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission
Jonathan James, Head of Natural and Marine Services jonathan.james@bristol.gov.uk	Bristol City Docks - Fees and Charges Review To seek approval of a revised Schedule of Fees and Charges for Bristol City Docks.  Part exempt 3	Cabinet 24 Jan 2023	Mayor	Growth & Regeneration Scrutiny Commission
Steve Matthews, Project Leader, Property Strategy Service	Estate Rationalisation – Surplus Asset Disposals To seek approval to the disposal on the open market of freehold BCC assets which have been	Cabinet 24 Jan 2023	Deputy Mayor with responsibility for City Economy, Finance and	Growth & Regeneration Scrutiny

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
steve.matthews@bristol.gov.uk	identified by the Estates Rationalisation Board as being surplus to the Council's requirements.  Open		Performance	Commission
Helen Reed, Interim City Leap Client Function Lead helen.reed@bristol.gov.uk	Energy Efficiency Measures For Homes To seek approval to enter into a grant agreement to accept and spend Home Upgrade Grant (HUG2) funding to deliver energy efficiency and renewable measures to low-income private households with poor energy efficiency ratings.  To seek approval to bid for, accept and spend, any additional funding or extensions offered on the Home Upgrade Grant up to end 2025.  Open	Cabinet 24 Jan 2023	Cabinet Member with responsibility for Climate, Ecology, Waste and Energy	Growth & Regeneration Scrutiny Commission
Tom Gilchrist, Private Housing and Accessible Homes Manager tom.gilchrist@bristol.gov.uk	Proposed permanent Gypsy Traveller site, Western Drive, Hengrove To approve the use of vacant land at Western Drive Hengrove to be used for the development of a permanent Gypsy Traveller site, subject to planning consent.  Open	Cabinet 7 Feb 2023	Cabinet Member with responsibility for Housing Delivery and Homes	Communities Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Tim Midwood, Project Manager, Housing Delivery Service timothy.midwood@bristol.gov. uk	Filwood Broadway Framework Investment To seek approval to utilise remaining funding from the Filwood Broadway Framework to implement the Filwood Broadway Development Framework.  Open	Cabinet 7 Feb 2023	Cabinet Member with responsibility for Housing Delivery and Homes	Growth and Regeneration Scrutiny Commission
Stewart McDermott, Programme Manager stewart.mcdermott@bristol.gov .uk	Housing IT and Transformation Programme – approval of Full Business Case To seek approval of the Full Business Case (FBC) and authority to proceed with the Housing IT Transformation Programme and extend existing contracts if required.  Part exempt 3	Cabinet 7 Feb 2023	Cabinet Member with responsibility for Housing Delivery and Homes	Communities/ Resources Scrutiny Commission
Christina Gray, Service Director, Public Health christina.gray@bristol.gov.uk	Director of Public Health Annual Report 2021-22 - Physical Activity To note the annual report of the Director of Public Health Non Key Open	Cabinet 7 Feb 2023	Cabinet Member with responsibility for Public Health and Communities	People Scrutiny Commission/ Health Sub Committee

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Alex Minshull, Sustainable City and Climate Change Manager Alex.Minshull@bristol.gov.uk	Bristol Heat Pump Ready Project To seek approval to accept and spend Department of Business, Energy and Industrial Strategy (BEIS) funding to deliver Heat Pump Installations, if the City Council's bid is successful.  Open	Cabinet 7 Feb 2023	Cabinet Member with responsibility for Climate, Ecology, Waste and Energy	Growth and Regeneration Scrutiny Commission/ Overview and Scrutiny Management Board
Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk	Future of Youth Services To seek approval of Bristol City Council's approach to the development of youth services within Bristol.  Open	Cabinet 7 Feb 2023	Deputy Mayor with responsibility for Children's Services, Education and Equalities	People Scrutiny Commission
Richard Hanks, Interim Director for Education and Skills richard.hanks@bristol.gov.uk	Delivering Better Value in SEND Programme Grant Allocation To seek approval to accept and spend a Department for Education (DfE) Delivering Better Value in SEND grant to support the implementation of reforms within the SEND high	Cabinet 7 Feb 2023	Deputy Mayor with responsibility for Children's Services, Education and Equalities	People Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	needs system.  Open			
Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk	Home to School Travel Review To note the outcome of the Home to School Travel review and seek approval for the implementation of the recommendations arising from the review.  Part exempt 3	Cabinet 7 Feb 2023	Deputy Mayor with responsibility for Children's Services, Education and Equalities	People Scrutiny Commission
Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk	Short Breaks Innovation Fund Bid To seek approval to accept and spend grant funding from the DfE Short Breaks Innovation Fund to deliver a "bridging" service for young people with Social Communication Interaction Need or Autism.  Open	Cabinet 7 Feb 2023	Deputy Mayor with responsibility for Children's Services, Education and Equalities	People Scrutiny Commission
Ian Bell, Place Planning Manager Education Ian.bell@bristol.gov.uk	Future of St Barnabas C of E Primary School To seek approval for the closure of St Barnabas C of E Primary School with effect from 31 August	Cabinet 7 Feb 2023	Deputy Mayor with responsibility for Children's Services,	People Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	2023 Open		Education and Equalities	
James Anderson, Head of Capital Projects james.anderson@bristol.gov.uk	Temporary expansion of Secondary pupil places at Private Finance Initiative (PFI) schools  To seek approval to spend a capital grant from the Department for Education (DfE) and council revenue funding to support the temporary expansion of Secondary pupil places at Private Finance Initiative (PFI) schools  Part exempt	Cabinet 7 Feb 2023	Deputy Mayor with responsibility for Children's Services, Education and Equalities	People Scrutiny Commission
Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk	Short Breaks for Disabled Children Contract Extension To seek approval to extend the Short Breaks for Disabled Children Contract.  Open	Cabinet 7 Feb 2023	Deputy Mayor with responsibility for Children's Services, Education and Equalities	People Scrutiny Commission
Thomas Jarvis, Learning City Strategic Lead thomas.jarvis@bristol.gov.uk	Grant determination for the Holiday Activities and Food (HAF) Programme 2023/24 & 24/25 To seek approval to accept and spend a	Cabinet 7 Feb 2023	Deputy Mayor with responsibility for Children's Services,	People Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Department for Education (DfE) grant to fund holiday activities and food programmes for the main school holidays during the 2023/24 and 2024/25 financial year.  Open		Education and Equalities	
Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk	Adolescent Exploitation Prevention Services To seek approval to procure a Strategic Partner to deliver a specialist single adolescent exploitation prevention service model.  Open	Cabinet 7 Feb 2023	Deputy Mayor with responsibility for Children's Services, Education and Equalities	People Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Financial Update Report - February 2023 To present Cabinet with the latest detailed financial outturn report and identify any additional financial approvals that are required.  Open	Cabinet 7 Feb 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Guy Collings, Head of Insight,	Q2 Quarterly Performance Progress Report – Q2 2022/23	Cabinet 7 Feb 2023	Deputy Mayor with	Overview &
Performance and Intelligence Guy.Collings@bristol.gov.uk	To update on the Council's Performance	/ Feb 2023	responsibility for City Economy, Finance and	Scrutiny Management

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Management Report for Q2 2022/23 Non Key Open		Performance	Board
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Financial Update Report - March 2023  To present Cabinet with the latest finance exception report, i.e. to advise Cabinet of any latest material financial changes and identify any additional financial approvals that are required.  Open	Cabinet 7 Mar 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Richard Fletcher, Parks Services Manager richard.fletcher@bristol.gov.uk	Response to Ash Dieback disease To seek approval of the Council's approach to managing the risk to people and property from trees affected by Ash Dieback and authorising the use of funding to deliver the approach including procuring and awarding contracts.  Open	Cabinet Before 4 Apr 2023	Cabinet Member with responsibility for Public Health and Communities	Communities Scrutiny Commission
Fiona Gilmour, Mayor's Office Policy Manager	We are Bristol History Commission – Next Steps	Cabinet Before 4	Mayor	Growth & Regeneration
fiona.gilmour@bristol.gov.uk,	Open	Apr 2023		Scrutiny

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Jon Severs, City Design Manager jon.severs@bristol.gov.uk				Commission
Tim Borrett, Director: Policy, Strategy and Digital tim.borrett@bristol.gov.uk	Consultation and Engagement Strategy 2022-24 To seek approval of the updated Consultation and Engagement Strategy 2022-24.  Open	Cabinet Before 4 Apr 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Overview and Scrutiny Management Board/ Resources Scrutiny Commission
Abigail Stratford, Head of Regeneration abigail.stratford@bristol.gov.uk	Whitehouse Street Regeneration Framework To seek approval of the Whitehouse Street Regeneration Framework.  Open	Cabinet Before 4 Apr 2023	Mayor	Growth and Regeneration Scrutiny Commission
Adam Crowther, Head of City Transport adam.crowther@bristol.gov.uk	East Bristol Liveable Neighbourhood Pilot Outline Business Case Open	Cabinet Before 4 Apr 2023	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission
Hugh Evans, Executive Director: People hugh.evans@bristol.gov.uk	Integrated Care Strategy To approve the draft Integrated Care Strategy to set the direction of the integrated care system, setting out how commissioners in the NHS and	Cabinet Before 4 Apr 2023	Cabinet Member with responsibility for Adult Social Care and Integrated Care	People Scrutiny Commission/ Health Scrutiny Sub Committee

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	local authorities, working with providers and other partners, can deliver more joined-up, preventative, and person-centred care for their whole population, across the course of their life.  Open		System	
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Financial Update Report - April 2023 To present Cabinet with the latest finance exception report, i.e. to advise Cabinet of any latest material financial changes and identify any additional financial approvals that are required.  Open	Cabinet 4 Apr 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Adam Crowther, Head of City Transport adam.crowther@bristol.gov.uk	A37/A4018 Bus Deal Route 2 Project (Outline Business Case)  To seek approval to submit an Outline Business Case (OBC) to the West of England Combined Authority (WECA) and subject to approval, to undertake further consultation and develop Full Business Cases (FBC) for approval.  Open	Cabinet Before 4 Apr 2023	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Adam Crowther, Head of City Transport adam.crowther@bristol.gov.uk	A37/A4018 Bus Deal Route 2 Project (Full Business Case) To approve the Full Business Case (FBC) prior to submission to the West of England Combined Authority (WECA).  Open	Cabinet Before 4 Apr 2023	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission
Paul Sylvester, Head of Housing Options paul.sylvester@bristol.gov.uk	Bristol Housing Allocations Review  Open	Cabinet Before 4 Apr 2023	Cabinet Member with responsibility for Housing Delivery and Homes	Communities Scrutiny Commission